



Special Joint Meeting City Council/School Committee January 2, 2013 Agenda

6:00 P.M. City Council Meeting

Pledge of Allegiance

I. New Business

1. Order 01-01022013

Approving a Joint Purchasing Policy between the City and School Departments.

II. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

III. Executive Session

- Discussion of a personnel matter (the City Manager's evaluation), pursuant to 1 M.R.S.A. §405(6)(A).

IV. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

January 7, 2013

Agenda

5:30 P.M. Workshop

- A. Constitutional Amendment on Campaign Finance – Clint Deschene
- B. Joint TIF Policy – Roland Miller
- C. Commuter Services between Lewiston-Auburn and Portland – Clint Deschene

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 02-01072012*

Confirming Chief Crowell's appointment of Constables without firearms for the Auburn Police Department.

II. Minutes

December 17, 2012

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**

Auburn City Council Meeting & Workshop

January 7, 2013

- Recreation Advisory Board – Councilor Walker
- Public Safety
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 07-12172012

Approving the amendment to the Business Licensing Ordinance regarding the adoption of applicable State of Maine Rules. Public hearing, second and final reading.

VII. New Business

1. Order 03-01072013

Authorizing the City Manager to execute a lease agreement between the City of Auburn and the Androscoggin Historical Society for the Knight House and the Downing Shoe Shop.

VIII. Executive Session

- Discussion of a personnel issue (the City Manager's evaluation) with possible action to follow, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding labor contracts with possible action to follow, pursuant to 1 M.R.S.A. §405(6)(D).

- IX. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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January 7, 2013

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City Council Meeting and Workshop

January 22, 2013

Agenda

5:30 P.M. Workshop

- A. The Dangers of Lead Based Paint presentation – Reine Mynahan (20 minutes)
- B. Set School Budget Validation Date – Clint Deschene (5 minutes)
- C. Capital Improvement – Jill Eastman & Clint Deschene (30 minutes)
- D. State Budget Highlights – Jill Eastman & Clint Deschene (15 minutes)
- E. Follow up discussion to the CIP and discussion on the budget process and objectives, if time permits.

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - January 2, 2013 Special Council Meeting
 - January 7, 2013 Regular Council Meeting
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Finance Director, Jill Eastman**
 - December 2012 Monthly Report
- IV. **Communications, Presentations and Recognitions**
- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.
- VI. **Unfinished Business**
- VII. **New Business**
 - 1. **Resolve 01-01222013**
Supporting a Passenger Transit Service linking the Municipalities of Portland, Lewiston, and Auburn.
 - 2. **Order 04-01222013**

Auburn City Council Meeting & Workshop

January 22, 2013

Approving the Community Development's Curb Appeal and Small Business Programs funded with Community Development Block Grant funds as recommended by the Community Development Staff.

3. Order 05-01222013

Approving the amendments to the Community Development's Spot, Residential, Good Neighbor Start-up Grant, Heating Assistance and Commercial Programs funded with Community Development Block Grant funds as recommended by the Community Development Staff.

4. Order 06-01222013

Approving to eliminate the Community Development's Energy, Historic Preservation, Lead, Neighborhood Enhancement, Down payment Assistance, and Tree Planting Programs funded with Community Development Block Grant funds as recommended by the Community Development Staff.

5. Order 07-01222013

Approving the amendments to the Guidelines of the Homebuyer, Homeowner Rehabilitation, and Security Deposit Loan Programs funded with HOME Investment Partnerships Program funds as recommended by the Community Development Staff.

6. Order 08-01222013

Setting the date for the School Budget Validation Referendum Election.

VIII. Executive Session

- Discussion of a personnel issue (the City Manager's evaluation) with possible action to follow, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion on the Ice Arena contract, pursuant to 1 M.R.S.A. §405(6)(C).
- Discussion regarding labor contracts with possible action to follow, pursuant to 1 M.R.S.A. §405(6)(D).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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January 22, 2013

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
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- E. Contemplated litigation
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Auburn & Lewiston

Joint City Council Workshop, January 28, 2013

Auburn City Council Chambers
5:30pm to 6:15pm Social Hour
6:15pm Agenda Start:

1. Pledge of Allegiance and Roll Call (5 Minutes)
2. Opening comments from Mayors and protocol for meeting (10 Minutes)
3. Presentation of research by Ed Barrett and Clint Deschene – notes from first meeting and work to date (20 Minutes)
4. Facilitated Conversation by Managers with both Councils on: (1 Hour)
 - a. Commitment to joint economic development
 - b. Feedback on LAEGC's role
 - c. Shared Downtown manager
 - d. Joint Branding Effort
 - e. Wayfinding Signage
 - f. Regional Economic Development strategy
 - g. Budget Process for Joint Agencies
5. Next Meetings (10 Minutes)
 - a. How often?
 - b. Possible future topics: Transportation (Bike/Ped, Transit, Airport, Turnpike, etc.), Arts/Culture/Events, Education, Other
6. Adjourn



Special City Council Meeting

January 31, 2013

Agenda

6:00 P.M. City Council Meeting

Pledge of Allegiance

I. Executive Session

Discussion on the Ice Arena contract, pursuant to 1 M.R.S.A. §405(6)(C).

II. New Business

1. Order 12-01312013

Approving the design and updated budget for the double sheet Ice Arena.

III. Adjournment

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City Council Meeting and Workshop

February 4, 2013

Agenda

5:30 P.M. Workshop

- A. Constitutional Amendment on Campaign Finance – Clint Deschene
- B. Comprehensive Plan Implementation Process-Howard Kroll
- C. Central Park Budget and Design – Dan Goyette
- D. New Auburn River Trail update – Reine Mynahan
- E. Joint Agency Budget Committee – Clint Deschene

7:00 P.M. City Council Meeting

Pledge of Allegiance

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II. Minutes

January 22, 2013

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**

Auburn City Council Meeting & Workshop

February 4, 2013

- LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- Proclamation – George E. Roy
- Portrait presentation – Former Mayor John Jenkins
- Swear in and badge pinning ceremony – Auburn Police Department

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 12-01312013

Approving the design and updated budget for the double sheet Ice Arena.

VII. New Business

VIII. Executive Session

- IX. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

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Auburn City Council Meeting & Workshop

February 4, 2013

- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop

February 11, 20113

Agenda

5:30 P.M. Workshop

A. Executive Session, to discuss an Economic Development issue (Ice Arena management contract options), pursuant to 1 M.R.S.A. §405(6)(C).

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City Council Meeting and Workshop

February 19, 2013

Agenda

5:30 P.M. Workshop

- A. Consolidating the Voting Location for Local Elections - Sue Clements-Dallaire (5-10 minutes)
- B. Use of Tabulating Machines for the June Election–Sue Clements-Dallaire & Clint Deschene (5-10 minutes)
- C. General Assistance Budget – Dot Meagher (20 minutes)
- D. City Council Code of Conduct-Clint Deschene (15 minutes)
- E. City Manager Work Plan 2013 – Clint Deschene (30 minutes)
- F. Consent calendar – Clint Deschene (5 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

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 - 1. **Order 13-02192013***
Accepting the transfer of Forfeiture Asset (Leon Payne).
 - 2. **Order 14-02192013***
Approving the Goal Setting Review notes.
- II. **Minutes**
 - January 31, 2013 Special Council Meeting
 - February 4, 2013 Regular Council Meeting
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Finance Director, Jill Eastman**
 - January 2013 Monthly Finance Report
- IV. **Communications, Presentations and Recognitions**
 - Proclamation – George E. Roy
 - Recognition – Captain Chip Keene of the Auburn Fire Department and recipient of the 2013 American Red Cross Blood Services Real Heroes Award.
 - Recognition – Auburn Fire Department-1st Place winners of the American Lung Association's 2013 Fight for Air Stair Climb in Boston.

Auburn City Council Meeting & Workshop

February 19, 2013

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.
- VI. **Unfinished Business**
- VII. **New Business**
- VIII. **Executive Session**
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- X. **Future Agenda/Workshop Items**
- XI. **Adjournment**

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City Council Workshop

February 25, 2013

Agenda

5:30 P.M. Workshop

- A. Community Development Block Grant (CDBG) Budget Presentation – Reine Mynahan
- B. Auburn Outlet Beach Assessment – Clint Deschene
- C. City Manager's 2013 Work Plan – Clint Deschene
- D. Tax Increment Financing (TIF) Summary – Roland Miller



City Council Meeting and Workshop

March 4, 2013

Agenda

5:30 P.M. Workshop

- A. Proposal of an ordinance to make Auburn parks, beaches, and trails tobacco free-Dot Meagher (15 Minutes)
- B. Zoning map amendment – Eric Cousens (15 minutes)
- C. Mass Gatherings/Special Events – Phil Crowell (15 minutes)
- D. Update on PAL (Police Activities League) Center – Phil Crowell (15 minutes)
- E. Parks & Recreation Advisory Board Ordinance Amendment – Ravi Sharma (15 minutes)

7:00 P.M. City Council Meeting

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II. Minutes

February 19, 2013

III. Reports

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Committee Reports

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 - Auburn School Committee – Councilor Young
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 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker

Auburn City Council Meeting & Workshop

March 4, 2013

- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

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VI. Unfinished Business

VII. New Business

1. Order 15-03042013

Approving the consolidation to one voting place (Auburn Hall) for the June 11, 2013 School Budget Election. Public hearing.

VIII. Executive Session

- IX. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

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City Council Workshop

March 11, 2013

Agenda

5:30 P.M.

- A. Executive Session – Labor Contract Negotiations, pursuant to 1 M.R.S.A. §405(6)(D).
- B. Potential Executive Session-Economic Development negotiations, pursuant to 1 M.R.S.A. §405(6)(C).

6:00 P.M. Workshop

- C. External Economic Development Structure Presentation – Mayor LaBonté and Clint Deschene
- D. Internal Economic Development Structure – Clint Deschene

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

March 18, 2013

Agenda

5:30 P.M. Workshop

- A. Municipal Code Ordinance Adoption – Clint Deschene
- B. Charitable donation policy (special events) – Clint Deschene
- C. Bike-Ped Committee – Complete Streets Policy – Gary Johnson
- D. City Work Plan 2013 – Clint Deschene

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. Order 16-03182013***
Appointing of Susan Clements-Dallaire as Registrar of Voters with a term expiration of December 31, 2014.

- 1. Order 17-03182013***
Accepting the transfer of Forfeiture Asset (Travis St. Pierre).

- 2. Order 18-03182013***
Appointing Board and Committee Members as nominated by the Appointment Committee.

- II. Minutes**
- March 4, 2013 Regular Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager's Report

Finance Director, Jill Eastman

- February 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- Recognition – The Central Maine Community College Women's Basketball Team

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

March 18, 2013

VI. Unfinished Business

VII. New Business

1. Ordinance 01-03182013

Approving the proposed zoning map amendment in the Blanchard Road area. First Reading.

VIII. Executive Session

- Discussion regarding a legal matter for negotiations on an economic development issue, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special Joint Workshop City Council & School Committee March 25, 2013 Agenda

6:00 P.M. Workshop

- A. Capital Improvement Program (CIP) per the City of Auburn Municipal Charter, Article 8.9 and 8.10
 - a. High School Discussion (60 – 90 minutes)
- B. Council and School Budget Objectives (30 minutes)



City Council Meeting and Workshop

April 1, 2013

Agenda

5:30 P.M. Workshop

- A. Economic Development Regional Structure (30 minutes)
- B. Council Code of Conduct – Clint Deschene (10 minutes)
- C. City Council and School Committee Compensation Ordinance – Clint Deschene (5 minutes)
- D. State School Revolving Renovation Fund Loan – Jude Cyr and Jill Eastman (10 minutes)
- E. Executive Session to discuss a personnel issue, pursuant to 1 M.R.S.A. §405(6)(A).
- F. Lewiston-Auburn Community Forest Board Ordinance Update – Denis D'Auteuil (10 minutes)
- G. Community Cords Program – Denis D'Auteuil (10 minutes)
- H. Tree Maintenance Ordinance – Denis D'Auteuil (10 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 19-04012013***
Accepting the 2013 City Work Plan.
- 2. **Order 20-04012013***
Appointing Steve Lunt to the Railroad Committee with a term expiration of 4/1/2016.

- II. Minutes**
March 18, 2013

- III. Reports**
Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea

Auburn City Council Meeting & Workshop

April 1, 2013

- **Education**
 - **Auburn School Committee – Councilor Young**
 - **Auburn Public Library – Councilor LaFontaine**
 - **Great Falls TV – Councilor Young and Councilor Shea**
- **Environmental Services**
 - **Auburn Water District, Auburn Sewerage District – Councilor Crowley**
 - **Mid-Maine Waste Action Corp. – Councilor Walker**
- **Recreation**
 - **Recreation Advisory Board – Councilor Walker**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

City Manager's Report

- Proposed FY14 Budget (supporting material to be available at the 4/1/2013 meeting).

IV. Communications, Presentations and Recognitions

- Proclamation – Donate Life Month
- State Budget Presentation by Senator John Cleveland
- Maine French Heritage Language Program in Auburn - Doris Bonneau of the Franco American Heritage Center

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 01-03182013

Approving the proposed zoning map amendment in the Blanchard Road area (public hearing, second and final reading).

3. Order 18-03182013

Appointing Board and Committee Members as nominated by the Appointment Committee.

VII. New Business

2. Public Hearing

Community Development Program, FY2014.

3. Order 21-04012013

Approving the Charitable Organization Event Support Policy

4. Ordinance 02-04012013

Approving the ordinance to reincorporate four ordinances that were omitted during the re-codification of the City's Code of Ordinances adopted on February 22, 2011.

Auburn City Council Meeting & Workshop

April 1, 2013

5. Ordinance 03-04012013

Approving the ordinance correcting section numbers in ordinances adopted during the pendency of the re-codification of the City's Code of Ordinances adopted on February 22, 2011.

VIII. Executive Session

- Discussion regarding an economic development real estate matter, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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City Council Workshop

April 8, 2013

Agenda

5:30 P.M.

A. Public Administration and Economic Development Budget Presentations



City Council Meeting and Workshop

April 16, 2013

Agenda

5:30 P.M. Workshop

- A. Excess Bond revenues – Clint Deschene (10 minutes)
- B. Community Development Block Grant (CDBG) public hearing comments – Reine Mynahan (10 minutes)
- C. Consortium Agreement – Reine Mynahan (10 minutes)
- D. Waste Handling Agreement – Mid Maine Waste Action Corporation (MMWAC) – Clint Deschene (10 minutes)
- E. Library and Joint Agency Budget Presentation – Lynn Lockwood, Howard Kroll (40 minutes)
- F. Correcting Ordinance section numbers – Clint Deschene (5 minutes)
- G. Resolve opposing provisions included in the proposed state budget – Clint Deschene (5 minutes)
- H. Executive Session regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. Order 22-04162013***
Approving a temporary sign for Park Avenue School May Fair Event.

- II. Minutes**
- March 18, 2013 Regular Council Meeting
 - April 1, 2013 Regular Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager's Report

Finance Director, Jill Eastman

- March 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

April 16, 2013

VI. Unfinished Business

1. Ordinance 02-04012013

Approving the ordinance to reincorporate four ordinances that were omitted during the re-codification of the City's Code of Ordinances adopted on February 22, 2011 (second and final reading).

2. Ordinance 03-04012013

Approving the ordinance correcting section numbers in ordinances adopted during the pendency of the re-codification of the City's Code of Ordinances adopted on February 22, 2011 (first reading).

3. Order 21-04012013

Approving the Charitable Organization Event Support Policy

VII. New Business

1. Order 23-04162013

Authorizing the Finance Director to enter into a loan agreement through the State School Revolving Renovation Fund Loan (first reading).

2. Ordinance 04-04162013

Approving the City Council and School Committee Compensation Ordinance (first reading).

3. Order 24-04162013

Approving a temporary sign for Auburn Business Association "Citizen of the Year".

4. Order 25-04162013

Approving the Complete Streets Policy.

5. Order 26-04162013

Appointing members to the Water District Board.

VIII. Executive Session

- Discussion regarding a real estate matter , pursuant to 1 M.R.S.A. §405(6)(C).
- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding economic development, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Auburn City Council Meeting & Workshop

April 16, 2013

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop

April 22, 2013

Agenda

5:30 P.M.

- A. Public Safety Budget Presentation (Fire and Police)
- B. Review Budget Schedule and Charter Requirements (Clint Deschene)



City Council Workshop

April 29, 2013

Agenda

5:30 P.M.

- A. School Budget Summary – 30 minutes
- B. Presentation from Pine Tree Waste and Recycling – 30 minutes
- C. Facility and Transportation Budget Presentations (Public Works, Engineering, Planning and Permitting, Parks and Recreation, Property, Community Programs and Water and Sewer) – 60 minutes

City of Lewiston City of Auburn

Joint Council Meeting
May 1, 2013
Lewiston Council Chambers



AGENDA

5:30 pm to 6:00 Social Gathering with Light Refreshments

6:00 pm Agenda Start

1. Pledge of Allegiance and Roll Call (5 Minutes)
2. Opening Comments from Mayors and Protocol for Meeting (10 Minutes)
3. Presentation by Chip Morrison, Androscoggin Chamber of Commerce, on Regional Branding Effort. (10 minutes)
4. Presentation and Discussion -- Reinventing our Economic Development Strategy and its Implementation -- See attached information. (45 minutes)
5. Resolve, Expressing Support for the Initiative to Evaluate and Improve the Economic Development Efforts of the Cities. (15 minutes)
6. Presentation and Discussion – Lewiston and Auburn Consolidation – See attached information. (30 minutes)
7. Presentation by Rachel Desgrosseilliers – Museum LA Funding Request (10 minutes)
8. Next Meetings (10 Minutes)
 - a. Previous indications were to meet in months with five Mondays. The next such months are July followed by September.
 - b. Possible future topics: Transportation (Bike/Ped, Transit, Airport, Turnpike, etc.); Arts/Culture/Events; Education; Other?
9. Adjourn



City Council Meeting and Workshop

May 6, 2013

Agenda

5:30 P.M. Workshop

- A. Athletic Fields Report (next steps for a Recreation Master Plan) – Ravi Sharma (15 minutes).
- B. Outlet Beach Operational Plan 2013 – Ravi Sharma (10 minutes)
- C. Cops Hiring Grant – Phil Crowell (10 minutes)
- D. Assistance to Firefighters Grant (AFG) – Frank Roma (15 minutes)
- E. Spending freeze and Emergency Reserve – Clint Deschene (10 minutes)
- F. Proposed Conveyance (Rolly's Diner) – Roland Miller (10 minutes)
- G. Updated FY14 Manager Budget – Clint Deschene (20 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 27-05062013***
Authorizing Safe Voices to place temporary signs for its 2013 Walk to End Domestic Violence.
 - 2. **Order 28-05062013***
Setting the time to open the polls for the June 11, 2013 School Budget Validation Referendum Election for 7:00 A.M.
 - 3. **Order 29-05062013***
Appointing Howard Kroll to the Lewiston-Auburn Transit Committee with a term expiration of 1/1/2015.
 - 4. **Order 30-05062013***
Confirming Police Chief, Phil Crowell's appointments of Nicholas J. Kyllonen and Krista M. Lee as Constables with a firearm for the Auburn Police Department.
- II. **Minutes**
April 16, 2013
- III. **Reports**
Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte

Auburn City Council Meeting & Workshop

May 6, 2013

- Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 03-04012013

Approving the ordinance correcting section numbers in ordinances adopted during the pendency of the re-codification of the City's Code of Ordinances adopted on February 22, 2011 (second and final reading).

2. Order 23-04162013

Authorizing the Finance Director to enter into a loan agreement through the State School Revolving Renovation Fund Loan (public hearing and first reading).

3. Ordinance 04-04162013

Approving the City Council and School Committee Compensation Ordinance (Second and final reading).

VII. New Business

1. Order 31-05062013

Auburn City Council Meeting & Workshop

May 6, 2013

Approving the Mid Maine Waste Action Corporation (MMWAC) waste handling agreement change.

2. Order 32-05062013

Authorizing the City Manager to sign the Auburn-Lewiston Consortium Mutual Co-operation Agreement to extend the consortium between the City of Auburn and City of Lewiston under the HOME Investment Partnerships Program for a three-year period.

3. Order 33-05062013

Authorize the use of overlay in the amount of \$228,055 and Emergency Reserve, that otherwise would pass to undesignated general fund balance, in the amount of \$300,000 to reduce the tax commitment shortfall.

4. Order 34-05062013

Amend Order 95-11192012 to add language to authorize the City Manager to sign all documents and agreements on behalf of the City of Auburn in regards to the construction of a transit station in downtown Auburn.

5. Resolve 02-05062013

Expressing Support for the Initiative to Evaluate and Improve the Joint Economic Development Efforts of the Cities of Lewiston and Auburn.

VIII. Executive Session

- Discussion regarding labor negotiations, pursuant to 1 M.R.S.A. §405(6)(D).
- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding economic development, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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- D. Labor contracts
- E. Contemplated litigation

Auburn City Council Meeting & Workshop

May 6, 2013

- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special Joint Meeting City Council and School Committee May 13, 2013 Agenda

6:00 P.M. Workshop

- A. School and City Budgets
 - a. Edward Little High School Update

7:00 P.M. Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Resolve 03-05132013***
Opposing provisions included in the State budget.

II. New Business

- 1. **Public Hearing** - School and City Capital Improvement Project's (CIP's).
- 2. **Order 35-05132013**
Adopting the 2013-2014 Capital Improvement Program (CIP) Bond Projects.
- 3. **Order 36-05132013**
Adopting the 2013-2014 Capital Improvement Program (CIP2) Other Funding Projects.

III. Adjournment



City Council Meeting and Workshop

May 20, 2013

Agenda

5:30 P.M. Workshop

- A. Dangerous Building – Eric Cousens (5-10 minutes)
- B. 2013 Liberty Festival – Clint Deschene (5-10 minutes)
- C. Business Licensing Fees (Flea Market, Peddler, Authority to Waive Fees) – Sue Clements-Dallaire (15 minutes)
- D. Emergency Medical Services Resolve – Frank Roma (10 minutes)
- E. Weaver Street Acceptance – Gary Johnson (10 minutes)
- F. Request to Name the ball field at Pettengill Park – Clint Deschene (10 minutes)
- G. Executive Session, Labor Negotiations (proposed MSEA contract), pursuant to 1 M.R.S.A. §405(6)(D) - (5 minutes)
- H. Executive Session, Personnel Matter (1 year City Manager evaluation process), pursuant to 1 M.R.S.A. §405(6)(A) – (5 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 37-05202013***
Approving temporary signs for Great Falls Model Rail Road Club (GFMRRRC).
 - 2. **Order 38-05202013***
Approving the Assistance to Firefighters Grant (AFG).
 - 3. **Order 39-05202013***
Authorize the City Manager to execute any and all documents necessary for the property conveyance to and from R&K Properties, LLC (Rolly's Diner).
- II. **Minutes**
 - May 6, 2013 Regular Council Meeting
 - May 13, 2013 Special Meeting (Joint City Council and School Committee)
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Finance Director, Jill Eastman**
 - April 2013 Monthly Finance Report

Auburn City Council Meeting & Workshop

May 20, 2013

IV. Communications, Presentations and Recognitions

- Proclamation – Maine Arbor Week
- Proclamation - National Public Works week
- Proclamation – Mike Cohen, Auburn Public Works Department Employee
- Auburn Middle School Odyssey of the Mind Team

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 23-04162013

Authorizing the Finance Director to enter into a loan agreement through the State School Revolving Renovation Fund Loan (second and final reading).

2. Order 35-05132013

Adopting the 2013-2014 Capital Improvement Program (CIP) Bond Projects.

The City Manager recommends action on these items be held by Council until after the Public Hearing.

3. Order 36-05132013

Adopting the 2013-2014 Capital Improvement Program (CIP2) Other Funding Projects.

The City Manager Recommends Action on these items be held by Council until after the Public Hearing.

VII. New Business

4. Public Hearing - School and City Budgets for Fiscal Year 2014.

5. Order 40-05202013

Adopting the School Budget for Fiscal Year 2014.

6. Resolve 03-05202013

Adopting the City Budget for Fiscal Year 2014.

7. Order 41-05202013

Acceptance of Weaver Street.

VIII. Executive Session

IX. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

May 20, 2013

XI. Adjournment

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- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting

May 23, 2013

Agenda

5:00 P.M. City Council Meeting

Pledge of Allegiance

I. New Business

1. Order 42-05232013

Granting an access easement across public land (15 Broad Street).

III. Adjournment



City Council Meeting and Workshop

June 3, 2013

Agenda

5:30 P.M. Workshop

- A. Floodplain ordinance and maps – Eric Cousens (15 minutes)
- B. Post Issuance Compliance and Monitoring Policy for Tax Exempt Obligations – Jill Eastman (5-10 minutes)
- C. Unallocated Bond Proceeds – Jill Eastman (15 minutes)
- D. Emergency Ordinance on Alcoholic Beverages at a Mass Gathering – Clint Deschene (10-15 minutes)
- E. Lewiston-Auburn Canoe and Kayaks – Clint Deschene (10 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 43-06032013*

Approving the Special Event and Charitable funding requests for the 2013 Liberty Festival.

II. Minutes

- May 20, 2013 Regular Council Meeting

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley

Auburn City Council Meeting & Workshop

June 3, 2013

- Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. **Order 35-05132013**
Adopting the 2013-2014 Capital Improvement Program (CIP) Bond Projects.
2. **Order 36-05132013**
Adopting the 2013-2014 Capital Improvement Program (CIP2) Other Funding Projects.
3. **Resolve 03-05202013**
Adopting the City Budget for Fiscal Year 2014 (first reading).

VII. New Business

4. Hearing regarding a Dangerous Building at 9 Gamage Avenue, Auburn Maine, pursuant to Title 17 M.R.S.A § 2851, et seq.
5. **Order 44-06032013**
Adopting the findings of fact, conclusions of law, and order of demolition for 9 Gamage Avenue.
6. **Ordinance 05-06032013**
Approving the newly proposed Flea Market license fee schedule (first reading).
7. **Ordinance 06-06032013**
Approving the newly proposed Peddlers license fee schedule (first reading).
8. **Resolve 04-06032013**
Supporting the Emergency Medical Services.
9. **Ordinance 07-06032013**

Auburn City Council Meeting & Workshop

June 3, 2013

Approving the proposed ordinance amendment on alcoholic beverages at Mass Gatherings (first, second, and final readings).

10. Ordinance 08-06032013

Approving the proposed Forestry Board Ordinance (first reading).

VIII. Executive Session

- Discussion on Labor Negotiations (proposed MSEA contract) , pursuant to 1 M.R.S.A. §405(6)(D)

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

June 17, 2013

Agenda

5:30 P.M. Workshop

- A. Great Falls Balloon Festival Application – Clint Deschene (5 minutes)
- B. Special Amusement Permit Application for Eddy's Drive-in Diner, dba The Village Inn – Clint Deschene (5 minutes)
- C. Lead Grant – Reine Mynahan (10 minutes)
- D. CDBG Budget – Reine Mynahan (10 minutes)
- E. Ingersoll Enterprise Fund – Clint Deschene (10 minutes)
- F. State Revenue Update – Clint Deschene (10 minutes)
- G. School Budget Validation update – Clint Deschene (5 minutes)
- H. Northern Border Grant – Clint Deschene (5 Minutes)
- I. Community Planning & Development department Organization Chart – Clint Deschene (10 minutes)
- J. Executive Session - Discussion on Labor Negotiations (proposed MSEA contract) , pursuant to 1 M.R.S.A. §405(6)(D)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- May 23, 2013 Special Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager's Report

Finance Director, Jill Eastman

- May 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- First Citizens Fire Academy
- Letter from Dara Reimers, Owner of The Bread Shack, LLC
- Petition to Consolidate the City of Auburn with the City of Lewiston

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

June 17, 2013

VI. Unfinished Business

1. Ordinance 05-06032013

Approving the newly proposed Flea Market license fee schedule (first reading).

2. Ordinance 06-06032013

Approving the newly proposed Peddlers license fee schedule (first reading).

3. Resolve 04-06032013

Supporting the Emergency Medical Services.

4. Ordinance 07-06032013

Approving the proposed ordinance amendment on alcoholic beverages at Mass Gatherings (first, second, and final readings).

5. Ordinance 08-06032013

Approving the proposed Forestry Board Ordinance (first reading).

6. Resolve 03-05202013

Adopting the City Budget for Fiscal Year 2014 (second and final reading).

VII. New Business

7. Order 45-06172013

Approving the Post Issuance Compliance and Monitoring Policy for Tax Exempt Obligations.

8. Ordinance 09-06172013

Approving the Flood Ordinance and Map Updates for 2013 National Flood Insurance Program (NFIP) Requirements (public hearing and first reading).

9. Order 46-06172013

Authorizing the City Manager to initiate a new 2 year agreement and to sign all necessary documents with Lewiston-Auburn Canoe and Kayaks and to reevaluate for a possible proposal process.

10. Order 47-06172013

Approving the Special Amusement Permit for Eddy's Drive-in Diner, dba The Village Inn.

VIII. Executive Session

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

June 17, 2013

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting

June 24, 2013

Agenda

5:30 P.M. Workshop

- A. City Budget Discussion

7:00 P.M. City Council Meeting

Pledge of Allegiance

I. Minutes

- Minutes of the June 3, 2013 Regular Council Meeting

II. Unfinished Business

1. Resolve 03-05202013

Adopting the City Budget for Fiscal Year 2014 (second and final reading).

III. Adjournment



City Council Meeting and Workshop

July 1, 2013

Agenda

5:30 P.M. Workshop

- A. Auburn Fire Department Brown Outs–Clint Deschene (30 minutes)
- B. Proposed changes to Building Permit and Delegated Review fee schedule–Eric Cousens (15 minutes)
- C. School Budget – Clint Deschene (15 minutes)
- D. 2013 Action Plan of the Community Development Block Grant Program and HOME Investment Partnerships Program - Reine Mynahan (10-15 minutes)
- E. The Dempsey Challenge Special Event Application–Clint Deschene (10 minutes)
- F. Northern Border Grant–Clint Deschene (5 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 48-07012013*

Accepting the transfer of Forfeiture Asset (Dylan Boisvert).

2. Order 49-07012013*

Approving the Special Event request for the 2013 Great Falls Balloon Festival.

II. Minutes

- June 17, 2013 Regular Council Meeting

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**

Auburn City Council Meeting & Workshop

July 1, 2013

- Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- Recreation
 - Recreation Advisory Board – Councilor Walker
- Public Safety
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- Swearing in Ceremony - Officer Tyler Ham and K-9 Rocky - Badge Pinning
- Proclamation - Ken Blais, owner of Rolly's Diner and the City of Auburn's 2013 Spirit of America Tribute recipient

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 09-06172013

Approving the Flood Ordinance and Map Updates for 2013 National Flood Insurance Program (NFIP) Requirements (second and final reading).

VII. New Business

2. Order 50-07012013

Approving the 2013 Action Plan of the Community Development Block Grant Program and HOME Investment Partnerships Program.

3. Order 51-07012013

Adopting the School Budget for Fiscal Year 2014.

4. Order 52-07012013

Setting the date and location for the School Budget Validation Referendum.

VIII. Executive Session

- Discussion on a personnel issue (City Manager review) , pursuant to 1 M.R.S.A. §405(6)(A)
- Discussion on a legal matter, pursuant to 1 M.R.S.A. §405(6)(E)
- Discussion on a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C)

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

July 1, 2013

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

July 15, 2013

Agenda

5:30 P.M. Workshop

- A. City Charter Review(Terms, Budget, Recall) – Clint Deschene (45 minutes)
- B. Implementation of Public Services Model (Public Works and Parks & Recreation) – Clint Deschene (35-40 minutes)
- C. City Council Agenda Item Request Form – Clint Deschene (5 minutes)
- D. Manager summary of consent calendar (2 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 53-07152013***
Approving the Special Event and in kind services request for the 2013 Dempsey Challenge.
 - 2. **Order 54-07152013***
Approving the Special Event and in kind services request for the 2013 Great Falls Balloon Festival.
 - 3. **Order 55-07152013***
Setting the time to open the polls for the July 23, 2013 School Budget Validation Referendum Election for 7:00 A.M.
 - 4. **Order 56-07152013***
Authorizing the City Manager and Mayor Jonathan P. LaBonté to be representatives for negotiations regarding the contract between Auburn and the City Lewiston for water rights from the Androscoggin River into the canal system and extending the authorization to any necessary ancillary agreements, permits, or contracts relating to the Lewiston Falls Hydro Project.
- II. **Minutes**
 - June 24, 2013 Special Council Meeting
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Finance Director, Jill Eastman**

Auburn City Council Meeting & Workshop

July 15, 2013

- June 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- First Citizens Fire Academy
- Proclamation – Ken Blais
- Proclamation – Parks and Recreation Month

V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 05-06032013

Approving the newly proposed Flea Market license fee schedule (first reading).

2. Ordinance 06-06032013

Approving the newly proposed Peddlers license fee schedule (first reading).

3. Resolve 04-06032013

Supporting the Emergency Medical Services.

4. Ordinance 07-06032013

Approving the proposed ordinance amendment on alcoholic beverages at Mass Gatherings (first reading).

5. Ordinance 08-06032013

Approving the proposed Forestry Board Ordinance (first reading).

The City Manager recommends postponing this item to allow time for staff to review further.

VII. New Business

Hearing on the appeal of the denial of a business license for B.A.M.B.I.N.O.S (owner Crystal Palmer) pursuant to section 24-37 (b) of our Code of Ordinances.

6. Order 57-07152013

Upholding/overturning the City Clerk's denial of B.A.M.B.I.N.O.S's (owner Crystal Palmer) application for a Second Hand Dealer permit.

Council may enter into Executive Session, to discuss the content of examinations administered by the City for licensing purposes, pursuant to 1 M.R.S.A. §405(G).

7. Order 58-07152013

Approving the proposed changes to Building Permit fee schedule.

8. Resolve 06-07152013

Auburn City Council Meeting & Workshop

July 15, 2013

Authorizing the application for and acceptance of a grant from the Northern Border Regional Commission.

VIII. Executive Session

- Discussion on a personnel issue (City Manager review) , pursuant to 1 M.R.S.A. §405(6)(A)

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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City Council Meeting and Workshop

August 5, 2013

Agenda

5:30 P.M. Workshop

- A. School Budget – Clint Deschene (30 minutes)
- B. Public Services Committee(s) – Mayor LaBonté (30 minutes)
- C. Bond Order – Jill Eastman (5-10 minutes)
- D. Proposed ordinance regarding the regulation of synthetic drugs – Phil Crowell (15 minutes)
- E. Legends Sports Bar and Grill application for Liquor License and Special Amusement Permit – Clint Deschene (5 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 59-08052013*

Casting votes for the Maine Municipal Association's Vice President and Executive Committee Members.

II. Minutes

- July 1, 2013 Regular Council Meeting
- July 15, 2013 Regular Council Meeting

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley

Auburn City Council Meeting & Workshop

August 5, 2013

- Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- Proclamation - Ken Blais, owner of Rolly's Diner and the City of Auburn's 2013 Spirit of America Tribute recipient

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 07-06032013

Approving the proposed ordinance amendment on alcoholic beverages at Mass Gatherings (second and final reading).

VII. New Business

2. Order 60-08052013

Adopting the School Budget for Fiscal Year 2014.

3. Order 61-08052013

Setting the date (August 20, 2013) and location (Auburn Hall) and the time the polls will open (7:00 A.M.) for the School Budget Validation Referendum Election.

4. Order 62-08052013

Establishing the property tax payment due dates and to establish the property tax delinquency and overpayment interest rates for Fiscal Year 2012-2013.

5. Order 63-08052013

Establishing a Public Services Department including Public Works, Parks and Recreation, and Engineering within current approved budgets.

6. Order 64-08052013

Approving changes to the Community Development Program amendment.
Staff recommends postponing this item until the August 19, 2013 Council Meeting.

VIII. Executive Session

- Discussion on a Poverty Abatement, pursuant to 36 M.R.S.A. Sec. 841 (2) with possible action to follow.

Auburn City Council Meeting & Workshop

August 5, 2013

- IX. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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City Council Meeting and Workshop

August 19, 2013

Agenda

5:30 P.M. Workshop

- A. Presentation of Analysis of Impediments to Fair Housing Choice – Reine Mynahan (15 minutes)
- B. Conflict of Interest – Reine Mynahan (15 minutes)
- C. Community Conversations – Clint Deschene and Mary Sylvester (30 minutes)
- D. Parking Plan – Phil Crowell (30 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 66-08192013***
Confirming Police Chief, Phil Crowell's appointments of Katherine D. Avery, Joseph M. Correia and Joseph T. Miville as Constables with a firearm for the Auburn Police Department.
- 2. **Order 67-08192013***
Approving the list of equipment to be auctioned off.

- II. Minutes**
- August 5, 2013 Regular Council Meeting
 - Amending the previously adopted minutes of the 4/16/2013 City Council Meeting.

III. Reports

Mayor's Report

City Councilors' Reports

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

- 1. **Ordinance 05-06032013**
Approving the newly proposed Flea Market license fee schedule (first reading).
- 2. **Ordinance 06-06032013**
Approving the newly proposed Peddlers license fee schedule (first reading).

Auburn City Council Meeting & Workshop

August 19, 2013

3. Order 64-08052013

Approving the Community Development Program amendment.

VII. New Business

4. Order 68-08192013

Approving the Liquor License and Special Amusement Permit for Maine Billiards League d/b/a Legends Sportsbar and Grill located at 128 Center Street.

5. Order 69-08192013

Authorizing the issuance and sale of the City's general obligation bonds in the amount of \$5,900,000. Public hearing and first reading.

6. Ordinance 10-08192013

Approving the proposed ordinance on the regulation of Synthetic drugs (first reading).

VIII. Executive Session

- Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A)
- Discussion regarding labor negotiations, pursuant to 1 M.R.S.A. §405(6)(D)

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

September 3, 2013

Agenda

5:30 P.M. Workshop

- A. Junkyard permit renewals – Eric Cousens and Sue Clements-Dallaire (30minutes)
- B. Parking Plan – Phil Crowell (30minutes)
- C. Sale of surplus property (Auction) – Jill Eastman and Clint Deschene (30 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- August 19, 2013 Regular Council Meeting

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors' Reports

Auburn City Council Meeting & Workshop

September 3, 2013

Finance Director, Jill Eastman – July Finance Report

IV. Communications, Presentations and Recognitions

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 69-08192013

Authorizing the issuance and sale of the City's general obligation bonds in the amount of \$5,900,000 (second reading).

2. Ordinance 10-08192013

Approving the proposed ordinance on the regulation of Synthetic drugs (second reading).

VII. New Business

3. Order 70-09032013

Authorizing the Community Development Director to submit a request for an exemption to the Department of Housing and Urban Development regulations of the Community Development Block grant program on behalf of Councilor Leroy Walker.

4. Order 71-09032013

Adopting the Analysis of the Impediments to Fair Housing Choice as recommended by the Community Development Staff.

5. Order 72-09032013

Casting votes for members of the Androscoggin County Budget Committee. Council may enter into Executive Session, pursuant to 1 M.R.S.A. Section 405(6)(A).

VIII. Executive Session

- Discussion on a Poverty Abatement, pursuant to 36 M.R.S.A. Sec. 841 (2) with possible action to follow.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

Auburn City Council Meeting & Workshop

September 3, 2013

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

September 16, 2013

Agenda

5:30 P.M. Workshop

- A. Firearm Discharge Committee – Phil Crowell (15 minutes)
- B. General Assistance Appendices Changes – Dot Meagher (10 minutes)
- C. General Assistance Ordinance Changes – Dot Meagher (10 minutes)
- D. Auto graveyard/Junkyard permits update – Eric Cousens (15 minutes)
- E. Ice Arena updates – Josh MacDonald (40 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

Selection of a Mayor Pro Tempore

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. **Order 76-09162013**

Setting the time to open the polls for the November 5, 2013 election for 7:00 A.M.

II. **Minutes**

- September 3, 2013 Regular Council Meeting

III. **Reports**

Mayor's Report

City Councilors' Reports

Finance Director, Jill Eastman – August 2013 Monthly Finance Report

IV. **Communications, Presentations and Recognitions**

- Proclamation – Fire Officer Cadet Pawel Gatarczyk

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. **Unfinished Business** - None

VII. **New Business**

1. **Ordinance 11-09162013**

Amending the Code of Ordinances Chapter 52, Article 5, Stopping, Standing and Parking, Division I Generally Sec. 52-181 Parking in City owned-lots. First reading.

2. **Order 77-09162013**

Auburn City Council Meeting & Workshop

September 16, 2013

Adopting the addendum to the City of Auburn's Joint Purchasing and Procurement Policy that was adopted by City Council on January 2, 2013.

3. Order 78-09162013

Appointing Charles Morrison to the L/A Cable TV Advisory Board with a term expiration of January 1, 2015 as nominated by the Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

4. Order 79-09162013

Appointing Michael Dixon to the Zoning Board of Appeals as a full member with a term expiration of October 1, 2016 as nominated by the Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

5. Order 80-09162013

Appointing Judith Webber to the Auburn Housing Authority with a term expiration of October 1, 2018 as nominated by the Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

6. Order 81-09162013

Appointing Robert Bowyer to the Planning Board with a term expiration of January 1, 2016 as nominated by the Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

7. Order 82-09162013

Appointing Ann Parker to the Community Development Block Grant (CDBG) Loan Committee with a term expiration of October 1, 2016 as nominated by the Appointment Committee. Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

VIII. Executive Session

- Discussion or consideration of an economic development matter, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion

Auburn City Council Meeting & Workshop

September 16, 2013

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting

September 30, 2013

Agenda

5:30 P.M. City Council Meeting

Pledge of Allegiance

I. Executive Session

- Discussion regarding contemplated litigation, pursuant to 1 M.R.S.A. §405(6)(E).
- Discussion regarding labor negotiations, pursuant to 1 M.R.S.A. §405(6)(D).
- Discussion of a personnel issue (the City Manager Review), pursuant to 1 M.R.S.A. §405(6)(A).

II. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

October 7, 2013

Agenda

5:30 P.M. Workshop

- A. Fire Emergency Medical Services Report–Frank Roma (Presentation 20 minutes, Q & A 20 minutes)
- B. Complete Streets Ordinance–Dan Goyette (Presentation 10 minutes, Q & A 15 minutes)
- C. Discussion regarding an Economic Development matter, pursuant to 1 M.R.S.A. §405(6)(C) with possible action during the meeting.

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- September 3, 2013 Regular Council Meeting
- September 16, 2013 Regular Council Meeting
- September 30, 2013 Special Council Meeting

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corporation
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board
- **Public Safety**
 - LA 911 – Councilor Walker

Auburn City Council Meeting & Workshop

October 7, 2013

City Councilors' Reports

IV. Communications, Presentations and Recognitions

- Recognition of *The Auburn Running Club*, for winning the State meet for the 2013 Auburn Parks and Recreation Summer Track and Field Program
- Breast Cancer Awareness Month
- Domestic Violence Month

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 11-09162013

Amending the Code of Ordinances Chapter 52, Article 5, Stopping, Standing and Parking, Division I Generally Sec. 52-181 Parking in City owned-lots. Second reading.
To include discussion regarding the Parking Garage.

Council may enter into executive session to discuss Orders 78-09162013, 79-09162013, 80-09162013, 81-09162013, and 82-09162013, pursuant to 1 M.R.S.A. §405(6)(A).

2. Order 78-09162013

Appointing Charles Morrison to the L/A Cable TV Advisory Board with a term expiration of January 1, 2015 as nominated by the Appointment Committee.

3. Order 79-09162013

Appointing Michael Dixon to the Zoning Board of Appeals as a full member with a term expiration of October 1, 2016 as nominated by the Appointment Committee.

4. Order 80-09162013

Appointing Judith Webber to the Auburn Housing Authority with a term expiration of October 1, 2018 as nominated by the Appointment Committee.

5. Order 81-09162013

Appointing Robert Bowyer to the Planning Board with a term expiration of January 1, 2016 as nominated by the Appointment Committee.

6. Order 82-09162013

Appointing Ann Parker to the Community Development Block Grant (CDBG) Loan Committee with a term expiration of October 1, 2016 as nominated by the Appointment Committee.

VII. New Business

7. Order 83-10072013

Auburn City Council Meeting & Workshop

October 7, 2013

Authorizing the City Manager to use funds in the amount up to \$50,000 from an inactive special revenue account to fund ICT's Network Security and Planning and Permitting's Traffic Pole projects with any unused funds being transferred to the general fund account.

8. Order 84-10072013A and Order 84-10072013B

Approving the reallocation and prioritization of FY14 CIP funds related to City Buildings.

9. Ordinance 12-10072013

Adopting the General Assistance overall maximums. First reading.

10. Ordinance 13-10072013

Adopting the General Assistance Ordinance. First reading.

11. Order 85-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Bucks Auto - Public hearing.

12. Order 86-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Morris Auto Parts – Public hearing.

13. Order 87-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for M & P Auto Parts – Public hearing.

14. Order 88-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Randy's Auto Parts- Public hearing.

15. Order 89-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Isadore T. Miller, Division of Schnitzer NE – Public hearing.

16. Order 90-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Prolerized New England Company, LLC (formerly known as Maine Metal Recycling) – Public hearing.

VIII. Executive Session

- Discussion regarding contemplated litigation, pursuant to 1 M.R.S.A. §405(6)(E) with possible action to follow.
- Discussion of a personnel issue (the City Manager Review), pursuant to 1 M.R.S.A. §405(6)(A) with possible action to follow.
- Discussion regarding an Economic Development matter, pursuant to 1 M.R.S.A. §405(6)(C) with possible action to follow.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

Auburn City Council Meeting & Workshop

October 7, 2013

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

October 21, 2013

Agenda

5:30 P.M. Workshop

- A. Lewiston/Auburn Economic Growth Council – Clint Deschene
- B. Flea Market/Garage Sale Ordinance – Eric Cousens and Sue Clements-Dallaire

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 92-10212013*

Appointment of Wardens and Ward Clerks for the November 5, 2013 Election.

2. Order 93-10212013*

Authorizing the City Manager to transfer funds from Auburn's salary account (sick leave donations) to 9-1-1's salary account.

3. Order 94-10212013*

Approving the request for temporary sign placement for the Auburn Ski Association.

4. Order 95-10212013*

Approving the request for temporary sign placement for the St. Dom's Academy.

II. Minutes

- October 7, 2013 Regular Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager Report

- Council Orientation
- Pending workshops

Finance Director, Jill Eastman – September 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- Portrait presentation – Former Mayor Normand Guay
- Proclamation – Recognizing Chief of Police, Phil Crowell for being elected President of the Maine Chiefs of Police Association.

Auburn City Council Meeting & Workshop

October 21, 2013

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 77-09162013

Adopting the addendum to the City of Auburn's Joint Purchasing and Procurement Policy that was adopted by City Council on January 2, 2013.

2. Ordinance 12-10072013

Adopting the General Assistance overall maximums. Second reading.

3. Ordinance 13-10072013

Adopting the General Assistance Ordinance. Second reading.

VII. New Business – No New Business

VIII. Executive Session - None

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

November 4, 2013

Agenda

5:30 P.M. Workshop

- A. Lewiston/Auburn Economic Growth Council (LAEGC) – Clint Deschene (60 minutes)
- B. Repurposing Ingersoll Arena – Clint Deschene (20 minutes)
- C. Lewiston/Auburn Transit Committee (LATC) – Clint Deschene (20 minutes)
- D. Executive session - MSEA labor negotiations discussion, pursuant to 1 M.R.S.A. §405(6)(D).
- E. Executive session – Labor negotiations update (Fire, MAP Patrol, MAP Command) pursuant to 1 M.R.S.A. §405(6)(D).
- F. Tree harvesting – Denis D’Auteuil (15 minutes)
- G. Committee appointment process – Clint Deschene (10 minutes)

More workshop items have been scheduled than time will allow. The City Manager would like to recommend continuing the workshop at the end of the agenda if Council is in agreement.

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 97-11042013*

Appointment of Warden and Ward Clerk for the November 5, 2013 Election.

2. Order 98-11042013*

Confirming Chief Crowell’s appointment of Katherine D. Avery, Joseph M. Correia and Joseph T. Miville as Constables with a firearm for the Auburn Police Department.

II. Minutes

- October 21, 2013 Regular Council Meeting

III. Reports

Mayor’s Report

City Manager’s Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**

Auburn City Council Meeting & Workshop

November 4, 2013

- **Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry**
- **Economic Development**
 - **L-A Economic Growth Council, Auburn Business Development Corporation**
- **Education**
 - **Auburn School Committee – Councilor Young**
 - **Auburn Public Library – Councilor LaFontaine**
 - **Great Falls TV – Councilor Young and Councilor Shea**
- **Environmental Services**
 - **Auburn Water District, Auburn Sewerage District – Councilor Crowley**
 - **Mid-Maine Waste Action Corp. – Councilor Walker**
- **Recreation**
 - **Recreation Advisory Board**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

IV. Communications, Presentations and Recognitions

- Proclamation – Recognizing Chief of Police, Phil Crowell for being elected President of the Maine Chiefs of Police Association.
- 2013 Auburn Book Project Winner – Oliver Hall

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 86-10072013

Approving the renewal of an Auto Graveyard/Junkyard permit for Morris Auto Parts – Public hearing.

Staff recommends that Council delay action on this item until December 16, 2013.

VII. New Business

2. Ordinance 14-11042013

Adopting an amendment to the Business licensing Code of Ordinances to include the definition of Garage Sales. First reading.

VIII. Executive Session

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Auburn City Council Meeting & Workshop

November 4, 2013

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Joint Meeting For the Cities of Auburn and Lewiston



**Tuesday, November 12, 2013
5:15 p.m. to 6:00 p.m. Dinner
6:00 p.m. Meeting
Lewiston City Council Chambers**

Agenda

1. Pledge of Allegiance and Roll Call
2. Welcome from Mayor Macdonald
3. Review of LATC Bus Purchasing and Maintenance History – Operational Impacts
4. Review of Halsey King Associates Report
5. Update on Status of Western Maine Transportation Improvements/Compliance Efforts
6. Proposed Resolve to Re-Purpose LATC Capital Reserve Funding
7. Joint Council discussion to expand the scope of services for the LATC route study to include an organizational study
8. Updates on Portland-Lewiston-Auburn Joint Resolve



City Council Meeting and Workshop

November 18, 2013

Agenda

5:30 P.M. Workshop

- A. Repurposing of Ingersoll Arena/Recreation and Special Events Committee – Denis D’Auteuil and Ravi Sharma (45 minutes)
- B. Amendments to TIF districts – Roland Miller (45 minutes)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- October 21, 2013 Regular Council Meeting
- November 4, 2013 Regular Council Meeting

III. Reports

Mayor’s Report

City Councilors’ Reports

City Manager Report – Public Services Update

Finance Director, Jill Eastman – October 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 14-11042013

Adopting an amendment to the Business licensing Code of Ordinances to include the definition of Garage Sales. Second reading.

VII. New Business

1. Order 99-11182013

Authorizing the City Manager to purchase property at 88 Newbury Street for a purchase price of \$38,900 plus reasonable closing costs funded from Downtown TIF District #10.

Auburn City Council Meeting & Workshop

November 18, 2013

2. Order 100-11182013

Authorizing the City Manager to execute the collective bargaining agreement with MSEA Local 1989. ***Council may enter into Executive Session pursuant to 1 M.R.S.A. Sec. 405(6)(D).***

VIII. Executive Session

- Poverty Abatement discussion, pursuant to 36 M.R.S.A. Sec. 841(2) with possible action to follow.
- Labor negotiations update (Fire, MAP Patrol, MAP Command) pursuant to 1 M.R.S.A. §405(6)(D).
- Lewiston/Auburn Economic Growth Council (LAEGC) – Executive Session for consultation with City Attorney, pursuant to 1 M.R.S.A. §405(6)E - Workshop to follow.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

December 2, 2013

Agenda

5:30 P.M. Workshop

- A. Executive Session, Fire Negotiations pursuant to 1 M.R.S.A. §405(6)(D) – Clint Deschene (20 Minutes)
- B. Executive Session, MAP Police Command negotiations pursuant to 1 M.R.S.A. §405(6)(D) – Clint Deschene (10 Minutes)
- C. Tree Harvesting – Denis D’Auteuil (20 Minutes)
- D. Executive Session, Lewiston-Auburn Economic Growth Council (LAEGC), pursuant to 1 M.R.S.A. §405(6)(E), Public Session to follow if needed.

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. **Order 102-12022013***
Appointment of Wardens and Ward Clerks for December 2013 through December 2015.
2. **Order 103-12022013***
Accepting the transfer of Forfeiture Asset (Kourtney Francoeur).
3. **Order 104-12022013***
Accepting the transfer of Forfeiture Asset (Ashley Gleason).
4. **Order 105-12022013***
Accepting the transfer of Forfeiture Asset (Erick Estrada).

II. Minutes

- November 12, 2013 Joint Council Meeting
- November 18, 2013 Regular Council Meeting

III. Reports

Mayor’s Report

City Manager’s Report

- Update on the Petition to consolidate Lewiston and Auburn
- Update on naming the ball field at Pettengill Park

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes

Auburn City Council Meeting & Workshop

December 2, 2013

- **Bike-Ped Committee – Councilor Shea**
- **Housing**
 - **Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry**
- **Economic Development**
 - **L-A Economic Growth Council, Auburn Business Development Corporation**
- **Education**
 - **Auburn School Committee – Councilor Young**
 - **Auburn Public Library – Councilor LaFontaine**
 - **Great Falls TV – Councilor Young and Councilor Shea**
- **Environmental Services**
 - **Auburn Water District, Auburn Sewerage District – Councilor Crowley**
 - **Mid-Maine Waste Action Corp. – Councilor Walker**
- **Recreation**
 - **Recreation Advisory Board**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

IV. Communications, Presentations and Recognitions

- Presentation – John Storer on Water Rate Increase
- Recognition – City Council Service

V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business - None

VII. New Business

1. **Order 106-12022013**
Approving the order to extend funding to the Lewiston Auburn Economic Growth Council through June 30, 2014 and also accepting the revised scope of services as noted in the proposed order.
2. **Order 107-12022013**
Amending the downtown TIF district 10 (Public hearing).
3. **Order 108-12022013**
Amending the Auburn Mall TIF district 14 (Public hearing).
4. **Order 109-12022013**
Adopting the new Ice Arena TIF district 18 (Public hearing).
5. **Order 110-12022013**
Authorizing the City Manager to amend the lease with Slapshot, LLC.

VIII. Executive Session

Auburn City Council Meeting & Workshop

December 2, 2013

A. Executive Session, MAP Police Patrol pursuant to 1 M.R.S.A. §405(6)(D) – No action required.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

(1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;

(2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;

(3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and

(4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

(1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

**Auburn School Committee
Inauguration and Special Meeting
Edward Little High School Gymnasium
December 9, 2013
Agenda**

6:00 P.M. Inauguration

Immediately after the Oath of Office, the School Committee will meet on the following;

- 1. Election of the School Committee Chair**



City Council Meeting and Workshop

December 16, 2013

Agenda

5:30 P.M. Workshop

- A. Discussion of a personnel issue (the City Manager's evaluation) pursuant to 1 M.R.S.A. §405(6)(A) – (60 minutes).
- B. Tax Increment Finance (TIF) districts 14 and 18 updates – Roland Miller (15 minutes)
Council may enter into Executive Session on this item, pursuant to 1 M.R.S.A. §405(6)(C)
- C. Naming of the street in front of the Norway Savings Bank Arena – Gary Johnson (10 minutes)
- D. Negotiations update (Auburn Firefighters Association - I.A.F.F. Local 797) with possible executive session pursuant to 1 M.R.S.A. §405(6)(D)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 112-12162013***
Accepting the transfer of Forfeiture Asset (Philip Moser).
- 2. **Order 113-12162013***
Confirming Police Chief, Phil Crowell's appointment of David K. Brown, II as Constable with a firearm for the Auburn Police Department.
- 3. **Order 114-12162013***
Approving the 180 day moratorium on tree harvesting.

II. Minutes - December 2, 2013 Regular Council Meeting

III. Reports

Mayor's Report

City Councilors' Reports

City Manager Report – Railroad Board Meeting Update

Finance Director, Jill Eastman – November 2013 Monthly Finance Report

IV. Communications, Presentations and Recognitions

- Mary Sylvester – Community Conversations Review
- Audit Presentation – Casey Leonard of Runyon Kersteen Ouellette

Auburn City Council Meeting & Workshop

December 16, 2013

- Matrix updates – Frank Roma

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. **Order 86-10072013**
Approving the renewal of an Auto Graveyard/Junkyard permit for Morris Auto Parts (Public hearing).
2. **Order 108-12022013**
Amending the Auburn Mall TIF district 14 (Public hearing).
3. **Order 109-12022013**
Adopting the new Ice Arena TIF district 18 (Public hearing).

VII. New Business

4. **Order 115-12162013**
Accepting the FY 2013 Comprehensive Annual Financial Report.
5. **Order 116-12162013**
Authorizing the City Manager to execute the collective bargaining agreement with the MAP Command Unit.
6. **Order 117-12162013**
Authorizing the City Manager to execute the collective bargaining agreement with I.A.F.F. (International Association of Firefighters) Local 797.

VIII. Executive Session

- Discussion regarding labor negotiations (MAP Patrol) pursuant to 1 M.R.S.A. §405(6)(D).

IX. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Adjournment

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- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
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